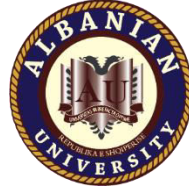


ALBANIAN UNIVERSITY  
*UNIVERSITAS - FABREFACTA - OPTIME*

# REGULATION

**INTERNAL STRUCTURE OF THE "ALBANIAN UNIVERSITY" STUDENTS COUNCIL**



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Pursuant to article 54 and 55 of Law No. 80/2015 “On Higher Education and Scientific Research in the Republic of Albania” as well as the Statute of “Albanian University”, it is drafted this statute on organization and functioning of “Albanian University” Students Council,

**Chapter I**  
**Object, Scope and Principles of the Activity**

**Article 1**

1. The “Albanian University” Students Council (AUSC) is an independent organization of students which does not perform political and economic activities. This Council promotes participation of students and coordinates their representation in steering bodies of higher education institutions, teaching and research structures and services.

**Article 2**

“Albanian University” Students Council expresses opinions and proposals for all problems of common interest for the higher education institution, as well as plans and study programs, regulations for teaching activities, the right to study, quality of services, development of different culture, artistic, sportive, etc., activities.

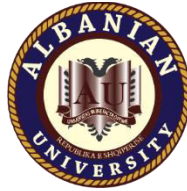
**Article 3**

The Administrative Board of the Albanian University supports the Students Councils and proposals about different activities.

**Article 4**

The “Albanian University” Students Council has the following main scopes and objectives:

1. To address the students concerns and settle them;
2. To contribute in boosting organizational and administrative capabilities of the most active groups of students;
3. To create structures serving the information of students and take care of their well-going;
4. To cooperate with steering bodies of the Universities and Faculties aiming to improve teaching, research and scientific level;
5. To establish and strengthen connections between students of the University and students from other Universities in Albania and worldwide;
6. To undertake actions that will help in the improvement of students’ conditions;



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7. To establish additional structures for development of extra-curricular activities for students;
8. To offer facilitating services for students;
9. To develop the cultural and education level of students;
10. To carry out activities aiming entertainment in various forms.

**Article 5**

1. “Albanian University” Students Council carries out its activity at the “Albanian University”
2. During the performance of its activity, the Albanian University Students Council abides by and adheres to obligations stipulated in the “Albanian University” Statute and Legal Acts in force.

**Article 6**

1. The headquarters of “Albanian University” Students Council is located in the address: “Boulevard Zogu I”, Tirana.

**Chapter II**  
**Organization and Steering Bodies**

**Article 7**

AUSC is the highest student organization at institutional level. “Albanian University” is organized into 3 (three) Faculties. Each Faculty of the “Albanian University” has its own Students Council. Each Student Council at Faculty level drafts the Regulation of its functioning. The Regulations of students Councils shall not be incompatible with the norms of this Statute and other legal documents of the institution and legal acts in force.

**Article 8**

In the operation of “Albanian University” Students Council and Students Councils of the Faculties shall apply principles of cooperation and mutual respect.

**Article 9**

1. Students Councils are headed by steering organs and authorities that operate in compliance with competences stipulated in the acts which regulate their organization and functioning.
2. The relations between bodies :  
In the horizontal aspect, they give priority to the collegial bodies against steering authorities.



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In the vertical aspect, they give priority to the steering bodies and authorities against parallel bodies and authorities of Students Councils of the Faculties.

3. Priorities of one body toward the other do not violate or run counter to the competences of each-other.

**Article 10**

“Albanian University” Students Council has in its own structure the following steering bodies :

Meeting of Chairmen, Students Council of Faculties and Secretary General.

**Meeting of Chairmen**

**Article 11**

Meeting of Chairmen is a collegial body. The Meeting of Chairmen is the highest decision-making body of the “Albanian University” Students Council.

Meeting of the Chairmen is composed of the Chairmen of the Students Councils of Faculties.

The constituent meeting is convened by the Coordinator of the Coordination and Students Support Office.

**Article 12**

Meeting of the Chairmen is held not less than 5 (five) times a year.

Meetings are valid only when all the members are informed of them and when all the members are present.

The Chairmen Meeting is headed by the AUSC Chairman, who organizes and convenes it. The Chairmen Meeting is held upon the request of 1 (one) of its members.

Unless the Statute provides otherwise, decisions of the Meeting of Chairmen are taken by a simple majority voting of the participants in the meeting.

In case of a draw, the vote of the AUSC Chairman is decisive in decision-taking, when he has the right to vote. Otherwise, the voting shall be repeated.

Decisions of the Chairmen Meeting enter into force immediately after they are signed and sealed by the chairman and heads of the “Albanian University” Project.

The Chairmen’s Meeting has the following competences:

- Establishes interim and permanent commissions for different issues and defines how they shall operate.
- Decides on the establishment of relations with students clubs aiming at cooperation and mutual assistance.



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- Reviews annual reports presented to the Students Councils of the Faculties.
- Approves regulation of the elections of the AU Student Councils;
- Reviews and decides on the proposals made by different bodies and organizations focusing on cooperation and mutual assistance;
- Decides on the final draft of the AUSC Statute, which is signed and approved by the Chairman and Steering Authorities of “Albanian University” project;
- Approves internal regulation of the AUSC functioning;
- Discusses everything extraordinary that comes into the agenda of the meeting and takes decisions about it.

**Chairman**

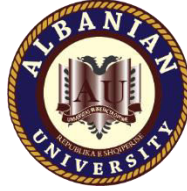
**Article 13**

The Chairman is appointed by the “Albanian University” Steering Structures, based on the qualities and special individual attributes of the student (average of grades, managerial capabilities, leadership skills, participation in activities within the structure of the university, participation and representation of the university in different events out of the structure, etc).

The chairman has a one-year term and exercises his/her competences until the election and constituting of the new chairman.

The chairman has the following competence :

- heads the AUSC activity in compliance with the statute;
- gives orders during his/her activity ;
- represents AUSC during relations with third parties;
- prepares, calls and heads the Meeting of Chairmen;
- takes care of the AUSC interests and protects them;
- makes public statements to express the AUSC official stance on different issues;
- fully or partly delegates his/her competences to deputy chairman;
- signs and seals the entry into force of the decisions of the Meeting of Chairmen and Students Councils of the Faculties;
- prepares annual draft-program of the activities and presents it for approval at the Meeting of Chairmen;
- reviews proposals carried out by different institutions and organizations aimed at cooperation and mutual assistance and presents them before the Meeting of Chairmen;
- takes care of the implementation of the decisions taken at the Meeting of Chairmen and Students Faculty Council;



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- authorizes different persons to participate in meetings with the right of speaking or not;

**Deputy Chairman**  
**Article 14**

1. Deputy Chairman of “Albanian University” Students Council may be any student of the Albanian University”. (Chairmen of the Faculties and coordinators of the branches are more advantageous)
2. The Deputy Chairman of “Albanian University” Students Council is appointed by the Heads of the U.F.O University Project and Chairman of “Albanian University” Students Council with a 1 (one) year term.
3. The AUSC Chairman delegates all or part of his competences to the Deputy Chairman.

**Secretary General**  
**Article 15**

Secretary General enjoys a 1 (one) year term and is elected from the Meeting of Chairmen with a simple majority voting, upon proposal of the Chairman.  
Its term may be renewed for two consecutive years.  
Secretary General administrates all the original documents of AUSC and the data base, as well as keeps the absences of the AUSC members, keeps the minute of meetings and keeps the book of AUSC protocol.  
Secretary General is a member of the Meeting of Chairmen with no voting right.  
He keeps the minute of the meeting.

**Removal from duty**  
**Article 16**

An AUSC official shall be removed from duty when:

- a) loses the status as a student of “Albanian University” because of graduation, disciplinary measures and abandoning.
- b) resigns from the function due to personal reasons.
- c) He/she is not capable of carrying out the duties set out in the statute.
- d) there occur deliberate violations of the provisions of the statute or law.

In case of a vacancy, the resigning member will be replaced by the next candidate in the previous election list.

**Discharges**  
**Article 17**



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1. Discharge of AUSA Chairman is made by the Meeting of Chairmen by absolute majority voting.  
Discharges of Secretary General, Responsible of Faculties are made by the Meeting of Chairmen by absolute majority voting, upon approval of the project heads.  
Discharge of the deputy chairman is done by the AUSA Chairman upon approval of the project heads.
2. Anyone violating the norms of this statute shall be immediately discharged from duty upon decision of the body that has appointed him on duty.

**Steering Bodies of the Students Councils of the Faculties**  
**Article 18**

Steering bodies of the Students Councils of the “Albanian University” Faculties are:

1. Meeting of Chairmen – the highest decision-making body.  
Members of the Senators Meeting are Senators elected directly from the election body according to the definitions of the Election Regulation, part of the students council convened by the chairmen.
2. Other bodies may be established upon decision of the Council’s Meeting and steering Authorities of the “Albanian University” project. (Branches Coordinators).

**Article 19**

Competences of the above-mentioned bodies are stipulated in the respective Regulations of the Students Faculty Councils.

**Chapter III**  
**Elections and Election Procedures**

**Article 20**

Elections for “Albanian University” Students Council, procedures and modalities of their maintenance are regulated based on a special Regulation approved by the Meeting of Chairmen no later than 45 days before the expiry of the term of Councils in force.

**Article 21**

1. All the Albanian University students have the right to vote in the elections for members of the Students Council of the Faculties.
2. All the Albanian University students, who up to the elections have obtained an average of 8.5 and are not subject of special academic measures (on probation,





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suspension) at the election time, have the right to run for posts in the Students Councils of the Faculties.

3. All the students are guaranteed in their choice and participation in free and fair elections among candidates for the Students Councils of the Faculties.

**Article 22**

1. Students Councils of the Faculties shall have representatives from all the study years of the “Albanian University”.
2. Regular elections of the Students Councils of the Faculties shall be annually held in March-April.
3. Regular elections of the Students Councils of the Faculties will be announced by the steering Authorities of the “Albanian University” project, at least one month before the beginning of voting.
4. Special elections for filling vacancies are also announced by the Project Heads.

**Chapter IV**  
**Code of Ethics for AUSC members**

**Article 23**

1. Members of the Students Council should work for the best interest of the “Albanian University” students’ community. Members of the Students Council shall not use their posts for obtaining personal material benefits.
2. Members of the Students Council shall not use their posts for obtaining any special privilege inside or outside the “Albanian University”.

**Article 24**

1. Members of the Students Council shall promote good democratic practices of tolerance and culture of dialogue.
2. Members of the Students Council shall oppose and react to any form of intolerance, harassment or discrimination by “Albanian University” community.

**Article 25**

1. The representatives elected as members of the “Albanian University” Students Council publically present their personal stances that may be coordinated with the official stances of the “Albanian University”, and in this respect, in the course of their term at the Students Council, these members shall:
  - perform fair academic policies of the “Albanian University”.



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- implement laws and regulations of the Republic of Albania.

**Article 26**

Any violation of the Code of Ethics may be reported by any student, faculty or member of the Students Council staff.

**Chapter V**  
**Final Provisions**

**Article 27**

This statute can be amended upon proposal of 1 (one) of the members of Chairmen Meeting by absolute majority voting. The amendment is presented for approval to the Heads of the project, part of the “Albanian University” authorities. If authorities find the amendment unlawful, they do not approve it.

**Article 28**

Students Councils of the Faculties shall submit, within 2 months from the approval of this Statute by the heads of the “Albanian University” project, the Regulations on their organization and functioning for approval to the authorities.

**Article 29**

This statute is drafted into 3 original copies, from which one copy is transmitted to the Steering Authorities of the “Albanian University” project, a copy to the Chairman of AUSC and chairmen of the faculties, and one copy is deposited in the archive of the “Albanian University”.

**Article 30**

This Statute shall enter into force with the approval of the “Albanian University” Authorities (Heads of the Project) and AUSC and upon decision of the chairmen’s meeting.